**Editorial requirements for authors**

The manuscript should be in MS Word format (.doc or .docx), submitted as an email attachment to our email address [journalqe@gmail.com](mailto:journalqe@gmail.com) **with a note: Young Scientist ACC 2017** (dead line: 15.05.2017). With the electronic version of the text all graphs, figures and drawings in editing form with the original files such as Excel, must be submitted.

Articles should be written in English, in a clear, succinct and accessible manner.

**1. COMPOSITION**

1. Fonts:

1. Title: Times New Roman 14 points, bold
2. Subtitles: Times New Roman 12 points, bold
3. Body of the paper: Times New Roman 12 points
4. Table: Times New Roman 10 points

2. On a separate front page: the name of the Author / Contributor by and Affiliation: Times New Roman 11 points

3. Margins: 2.5 cm

4. Space: 1,5

5. Author’s / co-author’s name, Title – centred

6. Titles and subtitles: left-aligned

7. Body of the paper: justified

8. Spacing:

a. Title, sections, subsections: 12 points

b. Body of the paper: 6 points

c. Table: 0 points

9. Indent: body of the paper – special protrusion “first line” 1,25 cm

10. Notes: parenthesis – ex. (Berry 2003: 12)

11. Tables: black and white, with no shading, placed vertically, published in the text, number, and title of the above explanations and the source below, when moving to the next page - number, title and table header are repeated

**2. STRUCTURE**

1. Name and surname of the author and co-author (if any)

2. Affiliation

3. E-mail address, telephone number

4. Brief information about the author in English (up to max. 5 lines) /on a separate first page/

5. Title

6. Abstract (up to 6 lines)

7. Key words (up to 5, in alphabetical order)

8. Introduction

9. Sections and subsections (numbering according to the following example):

1. The first subtitle
2. The second subtitle etc.

10. Summary (conclusions, findings and limitations)

**3. REFERENCES**

Camuffo, F.A. (2005), Benefits of inter-firm cooperation, in: Norman, M. (Ed.), Creating the value through partnerships, Elsevier, New York, NY, pp. 15-20.

***The condition for forwarding the text to reviewing process is an absolute compliance with the editorial requirements and high-quality of English language.***